As President and Vice-Chancellor of UNSW I take great pride in our achievements, particularly our status as one of the top 100 universities in the world, and Australia’s premier university focused on science, technology, business and the professions.

Our modern and cosmopolitan campus sees staff and students from 120 different countries come together to pursue their academic passions and to tackle some of the world’s great challenges. Through research, we are making a difference in areas such as climate change and lifesaving HIV treatments. We are also developing innovative new technologies, including ultra-powerful quantum computers that will transform the way we work, and the groundbreaking bionic eye which has the potential to give back sight to thousands.

This is a particularly exciting time to study at UNSW. The Tyree Energy Technologies Building is our new home for energy research and we have recently completed the Wallace Wurth redevelopment, housing state-of-the-art research and medical teaching facilities. Our Art & Design faculty has undergone an AUD$58 million facelift, cementing its reputation as Australia’s leading school of art, design and digital media. We have also expanded our on-campus student accommodation with the Kensington Colleges and the University Terraces.

As part of our UNSW family, UNSW Institute of Languages has provided English language teaching on campus since 1966 and is the oldest university operated language centre in Australia. The Institute offers English courses which prepare international students to meet the English language requirements for admission to university and for academic success. UNSW Institute of Languages has a proven record for enhancing students’ success at UNSW.

By choosing UNSW you will be joining the brightest and best students from Australia and abroad. Surveys show their success in their chosen careers, with our graduates consistently earning among the highest starting salaries. UNSW has educated more CEOs from Australia’s top 50 companies, produced more technology entrepreneurs in the past 15 years and has a higher number of millionaire alumni that any other Australian university. So you know you will be joining a talented and highly driven student community.

I wish you well with your journey ahead and look forward to welcoming you to UNSW in the near future.

Frederick G Hilmer AO
President and Vice-Chancellor
The University of New South Wales
Over 45 years of language teaching excellence and experience

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This student guide provides information for students wishing to improve their English language skills. For those students intending to further their studies at university level, this guide should be read in conjunction with the UNSW Foundation Studies Student Guide and the UNSW International Undergraduate and Postgraduate Student Guides which provide more detailed information on UNSW facilities as well as undergraduate and postgraduate programs and tuition fees. The UNSW Undergraduate and Postgraduate Student Guides can be found online at: www.handbook.unsw.edu.au

The information contained in this guide is correct as at September 2014. UNSW Foundation Studies reserves the right to alter any program or admission requirement herein without prior notice.

UNSW Institute of Languages
UNSW Global Pty Limited
CRICOS Provider Code: 01020K
ABN 62 086 418 582

Photography by Az Jackson, Ben Cregan, Grant Turner and Tourism Australia. Printed by BPO Intelligence.
UNSW Australia

UNSW Australia (The University of New South Wales) is Australia’s first international university and is recognised for innovative teaching and leading research. It is highly respected globally, and occupies a premier position in the Asia-Pacific region preparing the next generation of leaders for career success.

Established in 1949, UNSW works closely with industry, business and public research bodies in Australia and around the world to ensure our programs are relevant to today’s fast-paced and ever-changing world.

Some facts about UNSW
For a relatively young university, we have enjoyed enormous success. This includes:
• being a top 100 university globally, ranking 48th in the world in 2014 in the QS World University Rankings
• climbing the QS World University Ranking by subject in 2014, with 16 subjects in the world’s top 50 and with Accounting and Finance in the top 10
• gaining membership of Universitas 21, a consortium of the world’s leading research universities from Asia, Europe and North America
• being a founding member of the prestigious Group of Eight (Go8) leading teaching and research universities in Australia
• becoming the first university worldwide to be awarded a five star plus ranking by QS World University Rankings

The best and brightest students
With eight faculties in Sydney, as well as our Canberra campus, we attract some of the most talented students from around Australia and internationally. This ensures we have one of Australia’s most diverse student populations, welcoming 13,000 international students from more than 120 countries.

This diversity makes for a vibrant, cosmopolitan student experience, while our internationally focused curricula and extensive exchange programs ensure all students receive a truly global education.

The recognition our graduates deserve
Our international graduates have the highest median starting salaries and employment rates amongst the Australian Group of Eight universities*.

Having successfully studied at UNSW, many of our graduates have become leaders in government, business, research and industry. This is reflected in the fact that of Australia’s top 50 companies, UNSW has educated the highest number of serving CEOs**.
Leaders in their field: our alumni

With over 245,000 alumni based across more than 140 countries, the UNSW global alumni network is impressive. Many work in significant positions in commerce, government, industry, and academic life.

Some of our most prominent alumni include award-winning animator, Philip To; Judge of the High Court of Hong Kong, His Honour Justice Barnabas Fung; Chairman and CEO of Boustead Singapore Limited, Fong Fui Wong; founder of ResMed, Dr Peter Farrell AM; and co-founder of the Octopus Group, Elaine Teh.

Being an alumnus of UNSW allows you to enhance your personal and professional network, and keeps you informed of developments at the University. With networks in Australia, China, Hong Kong, Malaysia, Singapore, Thailand, Vietnam, the United Kingdom, United States and Indonesia, we offer you the opportunity to meet other alumni wherever you may be.

* 2012 Australian Graduate Survey; includes undergraduate and postgraduate international graduates
** 2012 Suncorp Banks Power Index
Living in Sydney

Sydney is Australia’s largest and most dynamic city. It is an exciting and ever-changing urban centre. Sydney is vibrant and cosmopolitan with a diverse and unique lifestyle. Importantly, Sydney is considered to be safe, clean and green.

A city of the world
Located on the south-east coast of Australia, Sydney is the gateway to Australia and home to over four million people. Sydney is also one of the world’s most multicultural cities, where you can experience the food, entertainment and customs of the world. Australians are very accepting of other cultures, and over 50% of Sydney residents today were born outside Australia or have at least one parent born overseas.

Sydney’s energetic lifestyle
Sydney hosts many major cultural and sporting events, thousands of eateries and restaurants from many different cultures, excellent shopping options and an exciting and diverse nightlife. Lively weekend markets are a feature of areas such as the famous Rocks district, Paddington, Balmain and Chinatown. They provide a cheaper shopping alternative to the wide range of department stores and designer outlets.

Our warm and sunny climate is perfect for a healthy outdoor lifestyle. People enjoy a range of activities including cycling, swimming and surfing. The city centre is beside Sydney Harbour and features landmarks such as the Sydney Harbour Bridge, the Royal Botanic Gardens and the world famous Sydney Opera House. The city is surrounded by beautiful sandy beaches, national parks and mountain ranges suitable for bushwalking, hiking and camping all year round.

Making the most of Sydney’s climate
There are four seasons in Sydney. Summer is from December to February, autumn from March to May, winter from June to August, and spring from September to November. January and February are the hottest months in Sydney. Sydney’s winters are generally mild.

Part-time and vacation work
As an international student, Australian immigration regulations allow you to work up to 40 hours per fortnight during semester, and full time during university vacations. It is important to note that you’re not permitted to work until you have commenced your studies.

There are many ways to find casual and part-time work. Look in local newspapers, ask your friends, or enquire at the University Careers and Employment Office or other employment websites.

You should not rely on income from your work to pay for your study fees or basic expenses.
Public transport

The most popular and convenient way to travel to UNSW is on modern public buses. Regular services connect UNSW with all major transport hubs, including Sydney’s Central railway station, which is approximately 15 minutes by bus from the University. From Central station, you can travel across much of the Sydney metropolitan area, country NSW and interstate on an extensive train network.

As a full fee paying international student, you may be eligible for discounted travel on public transport in the greater Sydney metropolitan area.

Food and shopping

Sydney is famous for its vibrant food scene and in the suburbs surrounding UNSW, there are many reasonably priced, good quality restaurants, cafés and shops selling food from around the world. Halal and kosher meat is readily available at butcher shops near our Kensington campus.

With our range of on campus cafés and take-away food outlets, you won’t have to travel far to find something to satisfy your taste – whether it’s sushi, croissants and coffee, vegetarian food, laksa or noodles.

You will also find food, clothing, pharmaceuticals, books and stationery in the shops on campus and in nearby retail areas.

Cost of Living

For general costs of living in Sydney, please see: www.languages.unsw.edu.au/international-students/student-life/living-in-sydney

Located on the south-east coast, Sydney is the gateway to Australia and home to over four million people. Sydney is also one of the world’s most multicultural cities.
Overview

UNSW Institute of Languages has been operating for 45 years. It has established a reputation for excellence in language education, nationally and internationally.

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<td>English for Business Communication</td>
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Courses
UNSW Institute of Languages offers a comprehensive range of English language courses in the following three areas:

- Academic English Pathways.
- General English.
- Professional English.

Courses are offered from elementary through to advanced levels and are designed to meet your needs, whether you wish to improve your English communication skills, gain entry to university or strengthen your professional communication skills.

Teachers
Courses are developed and delivered by highly qualified and experienced teachers who are specialists in teaching English. They are committed to helping you develop the English skills you need for academic and career success. Student satisfaction surveys consistently show that over 90% of our students agree that their teachers were enthusiastic, helpful and interested in their learning.

Facilities and Resources
UNSW Institute of Languages operates in two purpose-built locations on UNSW campuses at Kensington and Randwick. The Institute provides first-class facilities including classrooms equipped with state-of-the-art educational technology, computer and language laboratories and Learning Support Resource centres. In addition, you can experience university life and enjoy access to UNSW resources, including the library, sports facilities and health centre.

‘At UNSW Institute of Languages we strive to provide all of our students with an outstanding learning experience. We offer a range of innovative courses supported by quality teaching in excellent facilities. Our goal is to ensure that your time with us is exciting, rewarding and memorable.’

MARC WEE DON-NEWSTEAD
Principal and Group Executive, UNSW Institute of Languages
What is your goal?

UNSW Institute of Languages can help you to achieve success; whether your goal is university study, career development or English fluency for travel and work.

**ACADEMIC ENGLISH PATHWAYS**
- I need to develop my English so that I can succeed in any course at UNSW.
  - Academic English Course
  - Foundation English Entry Course (FEEC)
  - University English Entry Course (UEEC)
  - Tertiary Orientation Program (TOP)
  - IELTS Test Preparation

**GENERAL ENGLISH**
- I want to be able to use English fluently.
  - General English Course
  - Test Preparation for Cambridge Advanced English Exams

**PROFESSIONAL ENGLISH**
- I need to use English in my field of work.
  - English for Business Communication Course
  - English for Law Course

**ELITE PROGRAMS**
- My organisation wants a specialised group program.
  - University Courses for Credit
  - Study Tours
  - Customised Programs
  - TESOL Teacher Training
  - English & Study Abroad
Your Course
Courses at UNSW Institute of Languages include 20 hours of face-to-face teaching each week for a minimum of 5 weeks. Your studies may include courses in Academic English, General English, Professional English or a combination of all three.

Your Class
Before you commence studying, your English level will be carefully assessed and you will be placed in a class appropriate to your level. There are strict entry requirements for Academic English courses. More information is provided on page 10-15. Your classes may be in the mornings or in the afternoons.

Your Progress and Assessment
Throughout your studies and on completion of each level, your English will be reassessed to determine your progress. Your grades may be based on a combination of class participation, tests, writing tasks, and speaking tasks. You will receive ongoing progress reports throughout your studies.

Your Achievements
You will receive a UNSW Institute of Languages Certificate with the level of English you have attained on completion of your studies.

‘The best part of my job is hearing from our graduates that they are succeeding in their UNSW studies or in their career using the English skills they developed in an Academic, General or Professional English course here at the Institute.’

ADELE PITKEATHLY
Director of Studies – English, UNSW Institute of Languages
Academic English Pathways

Academic English Pathways include a range of courses designed to help you develop the English language skills required for successful study at university.

English Level for entry to Academic English courses*:

Below IELTS 4.5: IELTS 4.5; Writing 4.5; TOEFL iBT 47; Pearson 32

Pre Intermediate General English 5 to 20 weeks: Academic English 1 10 weeks; Academic English 2 10 weeks

University English Entry Course UEEC 20 20 weeks

University English Entry Course UEEC 15 15 weeks

University English Entry Course UEEC 10 10 weeks

UNSW POSTGRADUATE OR UNDERGRADUATE STUDY

UNSW Foundation Studies Transition programs

UNSW UNDERGRADUATE STUDY

UNSW Foundation Studies Standard programs

UNSW Foundation Entry Course (FEEC) for Transition 10 weeks

IELTS Test Preparation

UNSW Undergraduate & Postgraduate Programs

Tertiary Orientation Program (TOP)

Intermediate: Academic English 1

Advanced: Academic English 2

Elementary: Foundation English Entry Course

UNSW Foundation Studies

UNSW Undergraduate Programs

UNSW Foundation Entry Course (FEEC)

University English Entry Course

IELTS Test Preparation

UNSW Undergraduate & Postgraduate Programs

Tertiary Orientation Program (TOP)
1. IELTS, TOEFL and PTE tests must have been taken within 12 months of the course commencement date.

2. If you have variations in test sub-scores, you may be assessed individually for placement and may require additional weeks of study.

3. UNSW Institute of Languages reserves the right to undertake our placement test to confirm appropriate course placement.

4. UNSW Institute of Languages reserves the right to make changes to this course placement guide without notice.

5. Progression into the next English course level depends on your achievement in course assessments. You may progress more quickly or slowly than the indication in weeks provided in this table.

6. UNSW Institute of Languages also accepts Cambridge Advanced English (CAE).

Our courses have been designed to prepare you for entry to university and success in your academic studies.

Classes are small and teaching and learning activities are focused on developing key language skills including:

- Essay and report writing.
- Reading academic texts.
- Critical thinking.
- Speaking and presentation skills.
- Lecture listening and note taking.
- Pronunciation.
- Grammar.

Our Academic English course commences at an intermediate level and leads to the Foundation English Entry Course (FEEC) for students planning to enter UNSW Foundation Studies or the University English Entry Course (UEEC) for students who need to meet the English language requirements for a degree program at UNSW.

"You will be placed in an appropriate class based on a test score under the following conditions:

1. IELTS, TOEFL and PTE tests must have been taken within 12 months of the course commencement date.

2. If you have variations in test sub-scores, you may be assessed individually for placement and may require additional weeks of study.

3. UNSW Institute of Languages reserves the right to undertake our placement test to confirm appropriate course placement.

4. UNSW Institute of Languages reserves the right to make changes to this course placement guide without notice.

5. Progression into the next English course level depends on your achievement in course assessments. You may progress more quickly or slowly than the indication in weeks provided in this table.

6. UNSW Institute of Languages also accepts Cambridge Advanced English (CAE).

‘Australia has many multi-nationalities and is a beautiful place to visit and study. My classes are interactive and very effective. We always work in groups and I have learnt about working in a team.’

ROLAYNE MARQUES CAIXETA (Brazil)
Studying University English Entry Course
## University English Entry Course (UEEC)

<table>
<thead>
<tr>
<th>LEVEL</th>
<th>ENTRY REQUIREMENTS</th>
<th>DURATION</th>
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</thead>
<tbody>
<tr>
<td>UEEC 20</td>
<td>IELTS Overall 5.5; Writing 5.5 or equivalent TOEFL iBT 65, Pearson Test 46</td>
<td>20 weeks</td>
</tr>
<tr>
<td>UEEC 15</td>
<td>IELTS Overall 6.0; Writing 5.5 TOEFL iBT 75, Pearson Test 50</td>
<td>15 weeks</td>
</tr>
<tr>
<td>UEEC 10</td>
<td>IELTS Overall 6.0; Writing 6.0 TOEFL iBT 80, Pearson Test 54</td>
<td>10 weeks</td>
</tr>
</tbody>
</table>

+ IELTS Academic Module. *Conditions on page 11 apply.

The University English Entry Course (UEEC) has been developed specifically for students who have received conditional offers from UNSW but do not meet the UNSW English language entry requirements. It will provide you with an outstanding preparation experience for your university studies.

UEEC is conducted on campus at UNSW and provides you with the opportunity to familiarise yourself with the campus, facilities and support services. You will also build a network of fellow students before you commence your degree.

### Key Features

- On successful completion of the UEEC, you progress directly into your degree program and do not need to retake an IELTS or similar test.
- Over 90% of students pass the UEEC and progress directly to UNSW.
- Course material is based on authentic UNSW resources including lectures, readings and assessment tasks.
- Lessons are based on the way English is actually used at UNSW, to familiarise you with the types of tasks and activities that will be part of your studies.
- The UEEC is more than just an English language course.

### Sample Timetable for University English Entry Course (UEEC)

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listening to Lectures: Identifying specific information and supporting ideas</td>
<td>Writing Skills: Paraphrasing and quoting, Harvard referencing</td>
<td>Writing Practice: Planning and drafting a discussion essay</td>
<td>Writing Workshop: Writing objectively / hedging / reporting structures</td>
<td>Discussion Skills: Indicating readiness to speak / interrupting / asking for clarification / elaborating</td>
</tr>
<tr>
<td>Reading Skills: Locating specific information in the literature, reporting structures</td>
<td>Critical Reading and Research: Evaluating information sources for an academic context</td>
<td>Listening Practice: Engaging with digital media, making critical comments</td>
<td>Presentation Skills: Incorporating evidence / visual aids, describing trends and interpreting information</td>
<td>Consultation and Guided Independent Learning: Guidance on independent study skills, individual consultations with teacher</td>
</tr>
</tbody>
</table>

+ IELTS Academic Module. *Conditions on page 11 apply.
The Foundation English Entry Course (FEEC) is designed to assist you to develop the English language skills required to successfully complete a UNSW Foundation Studies (Standard, Standard Plus or Transition) Programs.

Key Features:
• On successful completion of FEEC, you do not need to retake an IELTS or similar test and you are admitted directly into your UFS course.
• Approximately 90% of FEEC students successfully enter UFS.
• FEEC develops the English proficiency and academic study skills you need for success in UFS including: presentation and discussion skills, listening and note taking, research and academic writing.
• You are taught by highly qualified and experienced teachers who understand the special needs of Foundation Studies students and provide you with the support and advice you need.
• Specifically designed learning resources are enhanced through the use of online learning and teaching activities.
• FEEC provides you with the opportunity to familiarise yourself with UNSW and all its facilities and support services, while building a network of fellow students, before you commence your UNSW undergraduate degree.
• You can package your FEEC, UFS and UNSW degree program under one visa covering the entire period of study for all programs.

‘Being an overseas student, safety and health is most important for me. Sydney is a safe city and I chose to study here as UNSW is a good choice for engineering. I have learnt how to live independently and try my best in everything.’

YIRAN ZHAO (China)
Studying Foundation English Entry Course

For more information, please visit the UNSW Foundation Studies website: www.ufs.unsw.edu.au

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<th>Foundation English Entry Course (FEEC)</th>
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<td><strong>ENTRY REQUIREMENTS</strong></td>
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<tr>
<td>FEEC*</td>
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* For UNSW Foundation Studies Transition Program. + IELTS Academic Module.
Academic English Pathways

### Academic English

<table>
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<tr>
<th>Academic English</th>
<th>ENTRY REQUIREMENTS</th>
<th>DURATION</th>
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</thead>
<tbody>
<tr>
<td>Academic English 1</td>
<td>IELTS Overall 4.5; Writing 4.5 TOEFL iBT 47, Pearson Test 52</td>
<td>10 weeks (2 x 5-week modules)</td>
</tr>
<tr>
<td>Academic English 2</td>
<td>IELTS Overall 5.0; Writing 5.0 TOEFL iBT 56, Pearson Test 38</td>
<td>10 weeks (2 x 5-week modules)</td>
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</table>

+ IELTS Academic Module. *Conditions on page 11 apply.

Academic English is designed to enable you to progressively develop the full range of English language skills in academic contexts, including: independent study skills, critical thinking, academic writing, grammar and pronunciation, speaking skills for presentations, academic discussion and reading and listening skills. Academic English provides the pathway for your success leading to the University English Entry Course, the Foundation English Entry Course or IELTS Test Preparation.

### Tertiary Orientation Program

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<thead>
<tr>
<th>ENTRY REQUIREMENTS</th>
<th>DURATION</th>
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<tr>
<td>Full offer for UNSW</td>
<td>5 weeks (before the start of each semester at UNSW).</td>
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</table>

+ IELTS Academic Module.

The Tertiary Orientation Program (TOP) is designed to assist you to further develop your Academic English skills and make a successful transition to study at UNSW. The focus is on developing research and report writing skills, advanced critical thinking strategies and the ability to participate confidently and effectively in academic discussions.
IELTS Test Preparation

ENTRY REQUIREMENTS + DURATION

| IELTS Overall 5.5; Writing 5.5 | 5 to 10 weeks in 5-week modules |
| TOEFL IBT 65, Pearson Test 46 | + IELTS Academic Module. |

IELTS Test Preparation is designed to prepare you for the IELTS test and academic study in English. It will assist you in improving your performance in the IELTS test through intensive study of key aspects of English and test skills, including practice examinations.

English Testing

UNSW Institute of Languages is an authorised test centre for the following internationally recognised English language tests:

- IELTS Test
- TOEFL Test
- Cambridge English Examinations
- Occupational English Test

Please visit www.languages.unsw.edu.au for individual test dates and details.

‘While studying here, I enjoy playing sport and meeting people from other countries. I have the opportunity to join activities, clubs and sports. Since coming here, I have more motivation in my life.’

- MASSIMILANO BERGAMASCHI (Italy)
  Studying Academic English
General English

General English will assist you to develop your English language skills for a wide variety of situations.

General English is designed for students who want to be able to communicate effectively in English in social, academic and work situations.

General English is offered at 6 levels to suit your ability, from elementary to advanced. Class activities focus on building communication skills and fluency and accuracy in both spoken and written language. You will learn practical English and develop the skills and confidence to use English in real situations outside the classroom.

General English is often the starting point for students who commence at a lower level of proficiency and want to prepare themselves for university entry.

General English leads directly to Academic English and Professional English courses. At the higher levels, General English can also prepare you for the Certificate in Advanced English (CAE) examinations.

**Entry Requirements**

You will be interviewed and given a UNSW Institute of Languages Placement Test on your first day to assess which class you should be placed in. To be placed in classes for Cambridge Examination Preparation, you will require a minimum upper intermediate score in the placement test.
Cambridge Exam Preparation

The Certificate in Advanced English (CAE) is a practical, skill-based examination which tests your proficiency in reading, writing, English in use, listening and speaking. It is recognised worldwide by employers and educational institutions.

Higher level courses in General English use CAE (Level 6) textbooks and preparation materials in class, as well as other teaching resources which are appropriate and can assist to prepare you for this exam.

To provide current and accurate feedback on your skills in reading, writing, speaking and listening, you will be assessed in simulated Cambridge interviews, practice examinations and homework.

The Level 5 and 6 General English classes can prepare you for the Cambridge Examinations throughout the year. A ten-week enrolment is recommended to maximise exam performance.

The Institute is also a Cambridge online test centre. Please contact student services for details of available test dates.

- UNSW recognises the Cambridge Advanced English exam as evidence of achieving the English language requirements for admission to the university.

‘I have definitely improved my English skills. I also enjoyed studying in a very diverse cultural environment where I have met some wonderful people. The experiences and friendship that I gained are invaluable.’

- CHRISTINA DULCE VARGAS (Colombia)
  Studying General English
Professional English

In an increasingly competitive professional environment, the ability to use English confidently and effectively is a prerequisite for a successful career. Professional English courses are aimed at helping you develop the English language skills you need to achieve your career goals.

**English for Law**

**ENTRY GUIDELINES**

| IELTS Overall 5.5 with 5.5 in writing, or the results of the UNSW Institute of Languages placement test and interview. |

| DURATION |

5 to 10 weeks in 5-week modules

English for Law is a five or ten week interactive course designed for upper intermediate to advanced level students who have a background in Law. This is an ideal course if you are nearing completion of your degree, or if you are working in the legal field and seeking to expand your English proficiency. It also prepares you to participate more confidently in undergraduate or postgraduate study in Law at UNSW (for students who have already met the English requirement through an English test or the University English Entry Course).

The course focuses on developing the language skills in speaking, listening, writing and reading necessary to communicate effectively with clients and professionals in a legal environment.

Site visits to law courts are part of the English for Law course.

English for Law provides an excellent preparation for an internship with a local Sydney-based law firm or for legal job interviews in English.

**SAMPLE TIMETABLE FOR ENGLISH FOR LAW**

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |

| Language/Vocabulary | Reading 1 SUMMARISING THE MAIN IDEAS: Introduction to changes in companies: Spin-offs | Listening | Reading 2 The minutes of a meeting | Test preparation ILEC Writing Skills & strategies |

| Language use 1: Explaining a procedure | | | | |

| KEY TERMS: Opposing concepts in company law | Note Taking Skills: Explaining legal aspects of an acquisition A checklist | | | |

| TEXT ANALYSIS: Beginning a presentation | | | | |

| LANGUAGE USE 2: Explaining a procedure | Writing Standard phrases for opening and closing letters and emails | | | |

| Speaking | Language/Grammar | Pronunciation | Consultations |

| Presenting a spin-off | English collocations in the legal context | ENGLISH SPEECH PRACTICE: chunking ideas | Individual consultations on writing tasks and other learning issues |

| Sydney City sights walking tour | Writing | Excursion: Supreme Court session | Writing task assessment - letters |

| Optional activity: Volunteer bushcare | | Optional Social or Cultural activity: Art Gallery visit | |
Key Features

English for Business Communication is designed to help you communicate effectively in any business, professional or workplace situation. The course also provides an excellent introduction if you are considering undertaking formal business study in Australia.

To maximise your learning, a variety of activities are undertaken, including presentations, case studies, team projects and role-plays. You will develop your skills in business discussions and negotiations, the language of meetings, and writing business emails and reports.

Guest speakers from the business community and site visits to local businesses provide you with real-life insights into the world of commerce.

---

### SAMPLE TIMETABLE FOR ENGLISH FOR BUSINESS COMMUNICATION

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marketing: Vocabulary and discussion/analysis of different marketing methods</td>
<td>Meetings: Developing negotiating skills and using emphatic language</td>
<td>Presentation skills: Students give individual presentations to the class on a set topic (filmed), feedback</td>
<td>Case Study 2: Meeting to solve marketing problems introduced in Case Study 1 lesson</td>
<td>Management: Giving and responding to feedback in work teams</td>
</tr>
<tr>
<td>Grammar and vocabulary development analysis: The language of persuasion</td>
<td>Case Study 1: Solving a marketing problem in a company: reading, listening and discussion</td>
<td>Writing skills: Short market analysis reports using appropriate headings and passive voice</td>
<td>Team Project: Designing and filming a TV commercial, including pronunciation practice</td>
<td>Media study: Video business news, vocabulary and discussion/analysis</td>
</tr>
</tbody>
</table>

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### ENTRY GUIDELINES DURATION

IELTS Overall 5.5 with 5.5 in writing minimum or based on the results of an interview and placement test. 5 to 20 weeks in 5-week modules
My teachers are very nice and answer all our questions. The facilities are good with good cafés and library - I like to borrow books and movies there. I’ve met lots of overseas students studying here.

WYVINE GYSOUL (Belgium)
Studying English for Business Communication
Elite Programs

Elite Programs are study tours and customised programs which are tailored to suit the specific needs of each student group.

Programs can focus on developing English communication skills in a wide variety of fields such as government administration, teaching, business, law, medicine, social welfare, science and technology.

These programs may be counted for credit towards the degree you are taking in your home country.

**Key Features**
- Short-term and long-term programs are available.
- Groups may be integrated into mainstream classes or have their own exclusive classes depending on the purpose of the program.
- On arrival, you will undertake a specially designed Orientation Program which includes a welcome ceremony, tour of the UNSW campus and introduction to life in Australia.
- You will enjoy access to a range of services including independent learning resources, the UNSW Health Service, and sports facilities.
- Accommodation and airport pick-up can be arranged.
- Special focus excursions and field trips can be arranged as part of the program curriculum.
- The opportunity to attend lectures at UNSW by prior arrangement.
- Upon successful completion of the program, you will receive a UNSW Institute of Languages certificate at a graduation ceremony.

**Programs for Groups from Partner Universities**
Programs are tailored to suit the specific requirements of the partner universities and your individual needs. UNSW Institute of Languages works in close consultation with partner universities in planning, developing and implementing customised courses.

**English Programs for University Credit**
- Normally programs of 5 weeks or more.
- General English, Academic English (minimum 10 weeks) or Business English classes, according to the student’s level of proficiency and the needs of the university partner.
- Transcripts are provided for partner universities.

**Special Focus Programs for University Credit**
- Content designed specifically to meet the needs of the partner institution.
- You can enjoy the opportunity to attend lectures at UNSW by prior arrangement, as well as guest speakers and site visits.
- Duration may be less than 5 weeks.
- Normally students study in an exclusive “closed” group.

**English + Study Abroad Semester at UNSW**
- 10 to 20 weeks of study of Academic English to enable you to meet the UNSW English entry requirements.
- Semester Program organised in conjunction with UNSW Study Abroad.
- Intensive semester program to fit northern hemisphere summer.

**English and Internship**
- English program focusing on workplace communication and culture.
- Professionally arranged internship in a wide range of fields.
Development for University Faculty Staff

- Content designed specifically to meet the needs of the partner institution.
- Program may include interaction and engagement with particular faculties or units of UNSW.
- Duration may be less than 5 weeks
- Normally students study in an exclusive "closed" group.

High School Programs

Program content can be designed specifically for the partner school and may include:
- General English with a Speaking skills focus.
- Subject-specific English.
- Australian studies lessons.
- Field trips and excursions.
- Social, cultural and sporting activities.
- Visits to local high schools.
- Competitions and group projects.
- Buddy sessions.
- UNSW information sessions and campus tour.

Language Teacher Education Programs

- Programs are normally 3 to 5 weeks
- Students study in an exclusive "closed" group
- Content includes TESOL methodology, lesson observations, microteaching as well as language enrichment
- Excursions to secondary or primary schools can be included.

For further information about Elite Programs for groups and customised program development, please contact: Elite.Programs@unswglobal.unsw.edu.au

Professional Programs for Government, Industry and Business

These programs are designed for specific purposes and are tailored to suit the specific requirements of the client organisation and your individual needs.
- Content can be English for specific purposes based on the requirements of the organisation
- Program duration is flexible.
Facilities

UNSW Institute of Languages offers modern, well equipped facilities.

Classroom Locations
UNSW Institute of Languages has two excellent teaching locations. One is on the UNSW Kensington campus, which it shares with UNSW Foundation Studies. The other is on the UNSW Randwick campus, where the Institute has its own purpose-built language learning building. Your classes may be timetabled at either of these locations.

Technology Enabled Learning and Teaching Resources
All classrooms are equipped with state of the art educational technology which includes computers, projection capability, internet access and interactive whiteboards.

Both campuses have computer laboratories for your convenience. The computer labs are also used for classes to assist you with writing and research skills. Outside class hours, you can access computers in the Learning Support Unit (LSU). You will also have access to online resources through Moodle, our learning management system. Wireless internet access is also available. The Institute has a student intranet to provide you with a wide range of helpful information including details of sporting and social activities.

Learning Support Unit (LSU)
Each campus has an LSU which is a facility where you can do independent study. Each LSU has staff available to provide assistance. The LSU contains resources to enable you to improve your listening, pronunciation, grammar, reading and writing skills.

Cafés and Restaurants
There is a café located on Level 1 of the Kensington campus. You can also access a number of eateries on the main UNSW Kensington campus. These include cafeterias, restaurants and Asian food bars, as well as a range of reasonably priced food outlets in the adjoining areas. Both campuses have student common areas with seating, and facilities for you to prepare meals.
Disabled Access

UNSW Institute of Languages facilities have disabled access, including classrooms, toilets and elevators.

UNSW Facilities

In addition, students studying at the Institute enjoy access to the resources at UNSW which include UNSW libraries, health services, banks, chemists and a range of other convenient outlets.

Our students can also enjoy the UNSW Sport and Recreation facilities including a fully equipped gym with 50m indoor swimming pool, squash, basketball, indoor soccer and badminton courts and a variety of other sporting and recreation facilities.

UNSW has over 30 sports clubs that cater for all abilities from beginners through to elite, which our students also have the opportunity to join.
Student Services

Our Student Services staff offer friendly support during your studies. Support is especially important when you first arrive in Australia and are settling into your new environment.

Student Solutions Centre
The Customer Service team is your primary point of contact for any enquiries you may have during your studies.

Your Arrival and Orientation
Sydney Basics Tour
Our Sydney Basics tour is a great way for you to get to know how to access the everyday things you will need during your time in Australia. After taking this tour you will have made some friends and feel better prepared for life in Sydney.

Orientation
Your orientation program will provide you with information about your studies and visa requirements, and give you the opportunity to meet your teachers. You will also be invited to take a guided tour of the UNSW campus, join in fun activities, meet other students and make friends before classes start.

If you do not have anybody to meet you at the airport and would like to arrange transport to take you to your accommodation, we are happy to help you arrange a pick-up service.

Student Advisers
You will meet the Student Advisors on your first day. They are here to meet with you individually, to support your studies and your life in Sydney. Student Advisers are available for individual appointments to help students settle into their environment. They help students dealing with homesickness and can answer any questions that are troubling them about their personal or academic life. Student Advisers also organise Study Skills sessions, UNSW faculty information and workshops.

Under 18 Students
If you are under 18 years of age, we provide extra support and services to make sure your studies with us are safe and enjoyable. Student Advisers can assist with finding accommodation in approved locations, provide ongoing monitoring and supervision and meet with you regularly. We take these responsibilities seriously and work to ensure that students are well supported.

If you are under 18, you must organise accommodation at UniLodge or a homestay before you arrive.

Homestay
Homestay with a Sydney family and enjoy the culture and language of Australian family life. We work with specific homestay agencies to make sure that under-18-year-old students are well looked after.
Accommodation Assistance

Our Student Support and Accommodation Officer is here to help you find accommodation, and discuss any concerns you may have about your accommodation once you get here. A wide range of short and long-term accommodation is available for you. Please note that spaces are limited and there may be particular dates that contracts start and finish.

Activities

There are over 30 student sports clubs at UNSW, which train and participate in competitions throughout the year. Joining a sports club is a great way to meet people with the same interests as you, and develop personal skills. Sport also helps balance your academic study.

There are many other student clubs on campus, including: music, debating, theatre, science fiction, politics, religion, the environment and many more. We encourage Institute of Language students to join the UNSW student association, ARC, as you can then join the individual clubs and make friends.

During your studies you can participate in sports, social activities and outings to places of interest in and around Sydney. This will give you the opportunity to meet new people and have new experiences.

‘Our dedicated team of experienced and caring student advisers provide you with a wide range of support and social services. We look forward to being of service to you.’

STUDENT ENGAGEMENT & SUCCESS TEAM
A wide range of accommodation is available for you. We recommend early applications as spaces are limited and contracts may have set dates.

**UniLodge@UNSW**

Many of our students enjoy staying at UniLodge@UNSW. Just five minutes walk from campus, UniLodge@UNSW has a high security entrance with restricted access to each residential floor, and a 24-hour security service. There are also on-site residential advisers and security. You can choose a studio or a room in multi-bedroom serviced apartments, just a few minutes walk from campus. UniLodge works with us in monitoring the wellbeing of under-18-year-olds, making it an attractive accommodation option for younger students. UniLodge@UNSW is alcohol-free.

Weekly rates include: utilities (electricity, water and gas), fortnightly cleaning, telephone and data connection. For more information please visit www.unilodge.com.au/unsw

**UNSW Residential Communities**

If you are over 18 years of age you may wish to live in UNSW on campus accommodation. Living on campus provides a safe, fun and unique experience.

**UNSW Colleges** comprises six Colleges offering fully-catered, part-catered and self-catered options. These include Colombo House, Fig Tree Hall, the Kensington Colleges (Basser College, Philip Baxter College and Goldstein College) and UNSW Hall. The colleges offer a unique experience, combining a residential care program with academic mentoring.

**UNSW Apartments**, located on-campus and off-campus, are designed for independent living, including for couples and families with children. There are four locations: University Terraces, Barker Apartments, Mulwarree Apartments and High St Apartments.
There are other accommodation options affiliated to UNSW, including New College and New College Village, located next to our building on Anzac Parade.

For information about UNSW and UNSW affiliated accommodation please visit www.rc.unsw.edu.au

For other accommodation assistance please contact: accommodation@unswglobal.unsw.edu.au

Homestay

Homestay with a Sydney family and enjoy the culture and language of Australian family life. We work with specific homestay agencies to make sure that under-18-year-old students are well looked after.

Other

The private rental accommodation is also an option for many students over 18 years old, where they share with their friends and live independently. We can give you tips on finding accommodation, and discuss any concerns you may have.
To apply for entry to our programs, simply follow these steps:

1. Decide on your preferred program of Study.
2. Complete the application form and submit it along with your supporting documents to the Admissions & Enrolment team via our website, by email: admissions@unswglobal.unsw.edu.au
3. When you receive your Letter of Offer, check the details in the offer carefully and make sure you read and understand the Conditions of Enrolment.
4. Accept the Letter of Offer by signing the Acceptance Agreement form and Streamlined Visa Processing declaration (for international students only), and return it together with the applicable payment. If you are an international student and you are under 18 years old, please follow the under 18 guideline and procedures.
5. Contact the Australian diplomatic mission in your home country for visa requirements and to make arrangements for your travel and study in Australia.

The application form

The application form and other required documents need to be forwarded to Admissions and Enrolment team either directly or to one of the UNSW offices listed on page 36, or through any of our authorised representatives.

Your application must include:
- your completed application form.
- attached certified documents passport and visa (if available).
- English Language test scores if required. IELTS and TOEFL tests must have been taken within 12 months of the course commencement date.

The Admissions & Enrolment team will normally reply to you within 5 working days of receiving your application.

Further information on how to apply for admission can be obtained from the UNSW Institute of Languages website at www.languages.unsw.edu.au
Below you will find information relevant to your enrolment with UNSW Institute of Languages:

A comprehensive list of our policies and procedures can be found on our website at www.languages.unsw.edu.au

ESOS Framework
International students are protected by the Australian Government through legislation, the Education Services for Overseas Students (ESOS) Act 2000 and the National Code 2007.

A full description of the ESOS framework can be found at the following web link: https://aei.gov.au/regulatory-information/pages/regulatoryinformation.aspx

Students with School-Age Dependents
International students should note that all school-age dependants who accompany them must attend school whilst in Australia. School-age dependants will be required to pay full fees if enrolled in a government or non-government school.

Overseas Students Health Cover (OSHC)
It is compulsory for international students on student visas to have medical cover for the proposed duration of their student visa, provided through one of the approved Australian providers of the OSHC scheme. This coverage can be arranged for you on enrolment or you may organise it on your own.

For the latest version of our Conditions of Enrolment, please go to www.unswglobal.unsw.edu.au/coen.pdf

Other ESOS information and policies and procedures can be found at www.unswglobal.unsw.edu.au/ESOS.html
## 2015 Term Dates and Fees

**Enrolment Fee:** AUD$250

<table>
<thead>
<tr>
<th>TERMS</th>
<th>2015 DATES</th>
<th>2015 Fees per course</th>
</tr>
</thead>
<tbody>
<tr>
<td>General English, Business English, Academic English</td>
<td>Term 1: 5 Jan – 6 Feb</td>
<td>AUD$2,175</td>
</tr>
<tr>
<td></td>
<td>Term 2: 9 Feb – 13 Mar</td>
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<tr>
<td></td>
<td>Term 3: 16 Mar – 17 Apr</td>
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<td>Term 4: 20 Apr – 22 May</td>
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<td>Term 5: 25 May – 26 Jun</td>
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<td>Term 6: 29 Jun – 31 Jul</td>
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<td>Term 7: 3 Aug – 4 Sep</td>
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<td>Term 8: 7 Sep – 9 Oct</td>
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<td>Term 9: 12 Oct – 13 Nov</td>
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<td>Term 10: 16 Nov – 18 Dec</td>
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</tbody>
</table>

**TERTIARY ORIENTATION PROGRAM**

For entry to UNSW Semester 1, 2015: 5 Jan 2015 – 6 Feb 2015

For entry to UNSW Semester 2, 2015: 25 May 2015 – 26 June 2015

**Tertiary Orientation Program**

- 5 WEEK COURSE DATES: AUD$2,450
- 10 WEEK COURSE DATES: AUD$2,450

**UNIVERSITY ENGLISH ENTRY COURSE (UEEC)**

- For entry to UNSW Semester 2, 2015: 5 Jan – 22 May 2015
- For entry to UNSW Semester 1, 2016: 12 Oct – 18 Dec 2015

**University English Entry Course (UEEC)**

- 20 WEEK COURSE DATES: AUD$9,800
- 15 WEEK COURSE DATES: AUD$7,350
- 10 WEEK COURSE DATES: AUD$4,900

**FOUNDATION ENGLISH ENTRY COURSE (FEEC)**

- For entry to UFS Standard Commencing 8 April 2015: 5 Jan – 13 Mar 2015
- For entry to UFS Standard Commencing 30 September 2015: 29 Jun – 4 Sep 2015

**Foundation English Entry Course (FEEC)**

- 10 WEEK COURSE DATES: AUD$4,900

**IELTS TEST PREPARATION**

- For entry to UNSW Semester 1, 2015: 5 Jan – 6 Feb 2015
- For entry to UNSW Semester 2, 2015: 20 Apr – 22 May 2015
- For entry to UNSW Semester 2, 2015: 25 May – 26 Jun 2015
- For entry to UNSW Semester 1, 2016: 12 Oct – 13 Nov 2015
- For entry to UNSW Semester 1, 2016: 16 Nov – 18 Dec 2015

**IELTS Test Preparation**

- 5 WEEK COURSE DATES: AUD$2,450

**ENGLISH FOR LAW**

- Term 1: 5 Jan – 6 Feb
- Term 2: 9 Feb – 13 Mar
- Term 5: 25 May – 26 Jun
- Term 6: 29 Jun – 31 Jul
- Term 7: 3 Aug – 4 Sep

**English for Law**

- 5 WEEK COURSE DATES: AUD$2,175

**OTHER FEES**

- Under 18 Care Arrangements/Guardianship fees: AUD$450 Initial fee + AUD$18 per week (until the student is 18 (if required))
- Overseas Student Health Cover (OSHC): The length of OSHC will be calculated and advised. Depending on proposed enrolment period.
Before completing the application form, please visit: [http://www.languages.unsw.edu.au](http://www.languages.unsw.edu.au) or the current UNSW Institute of Languages booklet for the entry requirements of your nominated course/s.

We will endeavour to place you in your requested course/s. If you do not meet the entry requirements, or there are no longer places available, where possible, we will offer you an alternative pathway best suited to your needs and chosen study plan.

### 1. Personal Details (as in passport)

<table>
<thead>
<tr>
<th>Family Name:</th>
<th>Given Name:</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Other Names (i.e. your English name, if any):</th>
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</table>

<table>
<thead>
<tr>
<th>Date of Birth: (DD/MM/YEAR):</th>
<th>Male</th>
<th>Female</th>
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</table>

<table>
<thead>
<tr>
<th>Country of Birth:</th>
<th>Nationality:</th>
<th>Passport No.:</th>
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</thead>
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</table>

Please attach a copy of the first page of your passport which shows your photograph.

**Will you be under 18 on arrival?**

- [ ] Yes
- [x] No

*Please note: if you are under 18 years of age on commencement of study, certain visa regulations apply.*

### 2. Citizenship

**Are you a citizen of Australia?**

- [ ] Yes
- [x] No

**Are you a temporary resident of Australia?**

- [ ] Yes
- [x] No

**Are you a permanent resident of Australia?**

- [ ] Yes
- [x] No

*If you ticked Yes to any of the above questions, you will need the following: Attach evidence of Australian Citizenship/Permanent Residency status.

*If you ticked a box with an asterisk (*), you will need Overseas Student Health Cover (OSHC). This can be arranged by UNSW Institute of Languages in section 8.*

### 3. Correspondence Address (of student)

<table>
<thead>
<tr>
<th>Address</th>
<th>City</th>
<th>State/Province</th>
<th>Country</th>
<th>Postcode</th>
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</thead>
<tbody>
<tr>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone</th>
<th>Email</th>
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</table>

### 4. English Programs

**Academic English Pathways**

- [ ] Academic English
- [ ] IELTS Test Preparation (ITP)
- [ ] Tertiary Orientation Program (TOP)
- [ ] Foundation English Entry Course (FEEC)
- [ ] University English Entry (UJECC)

**General English**

- [ ] General English (Beginner to Advanced)
- [ ] GE Cambridge Exam Preparation

**Professional English**

- [ ] English for Business Communication
- [ ] English for Law

**Term and start date?**

- Term: 
- Start date: / / 

**How many weeks do you intend to study English? (minimum 5 weeks)**

- Number of weeks

### 5. Scholarship

**Have you been granted a scholarship?**

- [ ] Yes
- [ ] No

**Scholarship’s Name or Sponsor’s Name:**

### 6. English Language Test Scores

If you have taken an IELTS or TOEFL or other test, please give details and attach a copy of the test result if available.

Test must have been taken within 12 months of the enrolment date.

<table>
<thead>
<tr>
<th>Test</th>
<th>Score (Overall):</th>
<th>Writing</th>
<th>Score:</th>
</tr>
</thead>
<tbody>
<tr>
<td>IELTS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IELTS Test Report Form No.:</td>
<td></td>
<td>Cambridge</td>
<td>Score:</td>
</tr>
<tr>
<td>TOEFL/IBT/PBT</td>
<td>Score:</td>
<td></td>
<td>PTE</td>
</tr>
</tbody>
</table>
7. Do you have a Letter of Offer?
[ ] No  [ ] Yes, Full offer  [ ] Yes, Package offer  [ ] Yes, Conditional offer

8. Accommodation
Would you like to receive information about accommodation?
[ ] UNSW accommodation  [ ] UniLodge@UNSW  [ ] Homestay  [ ] Other

Proposed Accommodation start date:  /  /  Proposed length of stay  weeks

9. Airport Pick-up AUD$150
Do you require airport pick-up?  [ ] Yes  [ ] No
If yes, please complete the following:
Arrival date:  /  /  Arrival time:  /  /  Airline/Flight number:  /  /  

10. Overseas Student Health Cover (OSHC)
You must maintain OSHC for the proposed duration of your student visa. UNSW Institute of Languages can arrange visa-length cover with Medibank, our preferred provider of OSHC.

[ ] Yes, please arrange
[ ] Single rate for myself  OR  [ ] Couple rate for myself and partner  OR  [ ] Family rate for myself and dependant/s

The length of OSHC will be calculated and advised, depending on your proposed enrolment period. If you wish to combine your English course together with your UNSW academic program under one student visa and you would like us to arrange OSHC to cover the entire period of the visa, please provide a copy of your UNSW offer letter:

[ ] No, I will make my own arrangements for the duration of my student visa

If you have a current OSHC, please quote your OSHC policy number:  /  and expiry date:  /  

11. Agent Information
Agent Name:  /  Branch Name:  /  Contact Name:  /  Email Address:  /  

12. Additional Information
How did you hear about UNSW Institute of Languages?

13. Checklist
[ ] Application Form filled out completely and correctly?  [ ] Attached certified copies of all required documents?
[ ] Listed your program preferences and commencement date?  [ ] Copy of your UNSW offer letter (if applicable).
[ ] Signed the declaration on this form? If under 18 years of age, your parent/legal guardian must also sign.

Declaration
I certify that the information on the form is correct and complete in every detail, and I understand that inaccuracies or omissions may result in non-acceptance or cancellation of enrolment at any time. I have read and understood the Conditions of Enrolment1 and acknowledge that the personal information provided is covered under the Privacy Policy2.

Signature of Student (as it appears in your passport)  /  /  Date:  /  /  
(Unsigned applications cannot be processed. Please sign your name on the signature box. A typed-in name cannot be accepted. Education Representatives cannot sign on behalf of the student.)

Signature of Parent or Legal Guardian  /  /  Date:  /  /  

Correspondence
Lodge the completed form with a UNSW Global representative in your country or post to:
UNSW Institute of Languages, PO Box 853, Kensington NSW 1465, Australia
T: 61 2 9385 5396  F: +61 2 9662 2651  E: admissions@unswglobal.unsw.edu.au
UNSW Global Pty Limited CRICOS Provider Code: 01020K UNSW Global Pty Limited ABN 62 086 418 582

An online application form is available at https://www.languages.unsw.edu.au/forms/application-form.asp?param1=ft
2.  www.languages.unsw.edu.au/privacy.html
Other Programs

In addition to the English language programs and testing services outlined in this student guide, UNSW Institute of Languages provides a range of other programs which together make the Institute a unique language education organisation.

Part-time English
- IELTS Test Preparation.
- Pronunciation and clear speaking.
- Communication Skills for Business.
- English for Medical Professionals (OET test preparation).

Please note, a part-time English course is not recognised as the principal course for the purposes of a student visa. However, students who have a student visa may do a part-time course in conjunction with their principal course.

Modern Languages
UNSW Institute of Languages offers an extensive range of short language courses for students wishing to learn a language for business, travel and tourism, cultural interests, or to maintain their level of fluency.

Our courses include: Mandarin Chinese, Japanese, Korean, Italian, French, Spanish, German, Indonesian, Arabic and Portuguese.

Language Teacher Education
The UNSW Institute of Languages offers a variety of language teacher education programs ranging from initial pre-service qualifications to in-service professional development courses. The programs have been designed to provide qualifying trainees with the essential experience and skills required to teach English or other languages successfully to international students.

Language Testing
The UNSW Institute of Languages also designs customised language proficiency tests to suit the needs of different organisations. Tests are available in over 70 languages, including English, and are specifically tailored for corporate clients or government agencies who wish to have the language skills of employees or prospective employees assessed and accredited.

UNSW Institute of Languages is an approved IELTS, OET, Cambridge and TOEFL Test Centre.
Our Global Network

UNSW Global is recognised internationally for providing high quality global education activities that enable the best and brightest students to achieve their educational and professional goals, and access academic pathways to UNSW.

UNSW Global comprises a number of business groups:

UNSW Foundation Studies is celebrating more than 25 years as Australia’s leading provider of pre-university programs. It offers students a university entry qualification and smooth transition into undergraduate studies.

WWW: www.ufs.unsw.edu.au
E: enquiries@unswglobal.unsw.edu.au

UNSW Institute of Languages is the most comprehensive English and language training and testing organisation in Australia. Established in 1966, it was the first, and is still one of the largest university language centres in Australia.

WWW: www.languages.unsw.edu.au
E: enquiries@unswglobal.unsw.edu.au

UNSW Global Student Services and Recruitment is responsible for the recruitment of international students into our high quality programs in Australia, and provides ongoing comprehensive support services to those students.

WWW: www.unswglobal.unsw.edu.au
E: agent@unswglobal.unsw.edu.au

Educational Assessment Australia is a leading international educational assessment organisation specialising in large-scale assessment programs in Australia and countries in Asia, Africa, the Pacific Region and the USA.

WWW: www.eaa.unsw.edu.au
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**Admission enquiries from international students and agents:** admissions@unswglobal.unsw.edu.au

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