

UNSW Institute of Languages

Dear Student,

We are pleased to welcome you to the UNSW Institute of Languages. The following information is provided to help you feel prepared and ready to commence your study.

What to Expect on your First Day!

Be sure to arrive at the UNSW Institute of Languages – Ground Floor - by 8.00am. This is important so you don't miss any information. Look for signs on your arrival and ask any of our staff if you are uncertain or confused.

The address for the Institute is:

UNSW Institute of Languages
223 Anzac Parade
Kensington, NSW 2033
Ph: 9385 5396

Be sure to bring the following documents with you to assist with your enrolment and to make sure that we have all of your personal details correct:

- Passport
- Confirmation of Enrolment (COE)
- Letter of Offer
- IELTS or TOEFL score (if available)

Placing you in the right class

On your first morning you will complete activities to assist your teachers place you in the best class to ensure you progress quickly and successfully through your course.

You can read what to expect in the table below.

<i>Students enrolling in General and Business English</i>	<i>Students enrolling in English for Academic Purposes</i>
<p><i>8.45 – 9.45: Interview</i> You will have an interview with a teacher for about 10 minutes to discuss your education and plans for the future.</p> <p><i>9.45- 10.45: Placement Test</i> You will do a Listening, Use of English (Reading and Grammar) and Writing test which will help place you in the correct class.</p>	<p><i>9.30 – 10.45am: Interview & Writing</i> You will be asked to complete a form giving details about your past education and plans for the future. Ask a teacher to help if you cannot complete everything. This form will be checked at an interview with a teacher. You will also have a 25 min writing test.</p>

10.45 – 11.15: Morning Tea Break

11.15 – 12.15: Student Support

You will be introduced to a current student- if possible one from your country or who speaks your language, who will help you get to know the Institute and who you can ask any questions you might have about studying and living in Sydney. This student will also show you around the Institute and campus of UNSW.

10.45 – 12.15pm: Placement Test

There will be a Reading, Grammar and Listening test to help place you in the correct level and class.

12.15-12.45pm: Lunch break

There is a café on Level 1 of the Institute, or restaurants on the lower campus of UNSW. There are also other cafes for take away food and restaurants in nearby streets.

12.45pm: Meet back at the Institute.

1.00-2.00: Orientation Information

The Student Advisor, Charmaine, will introduce you to key staff members, including the Accommodation Officer and the Activities Officer. This is another opportunity to ask questions about studying at the Institute or living in Sydney.

3.00: Under 18 student orientation

All Under 18 year old students will meet Natalie in Room 124, which is in the student support area next to the student common room on Level 1.

2.00-4.00: Student cards

You will have your photograph taken and your Student card will be issued during this time. Student cards may also be issued on Tuesday morning 10am -12pm, in the Student Common Room.

TO FIND YOUR CLASS ON TUESDAY

You can check UNSW Global's student intranet <http://my.unswglobal.unsw.edu.au/> from 7.00am on Tuesday.

You will need to log on with your User ID, which is your Student ID number (5 digits) and Password, which is your date of birth in the format dd/mm/yy

OR

You can check the noticeboard in the Ground floor corridor or on the wall of the Admissions area on Level 1 on Tuesday morning for your class and room.